

## Red Barn Studios

123 First Street  
London, ON  
N5R 5R6



### SOW 001 for Agreement to Perform Consulting Services to Acme Ltd

#### Date

November 3, 2022

#### Services Performed By:

Red Barn Studios  
123 First Street  
London, ON

#### Services Performed For:

Acme Ltd  
322 Main Street  
London, ON



*Maecenas iaculis arcu magna. Ut eget ipsum non augue elementum tincidunt. Curabitur porta nunc in risus semper, ut tincidunt lorem viverra. Ut fringilla viverra elit nec egestas. Phasellus sit amet elit ex. Nam ac risus eu erat pulvinar eleifend. Interdum et malesuada fames ac ante ipsum primis in faucibus. Fusce auctor ac magna ut mollis.*

This Statement of Work (SOW) is issued pursuant to the Consultant Services Master Agreement between Acme Ltd (“Client”) and Red Barn Studios (“Contractor”), effective November 3, 2022 (the “Agreement”). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail.

This SOW # 001 (hereinafter called the “SOW”), effective as of November 3, 2022 is entered into by and between Contractor and Client, and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

## Period of Performance

The Services shall commence on November 3, 2022, and shall continue through January 5, 2023.

## Engagement Resources



*Nulla tellus nulla, laoreet ut sodales tincidunt, mattis eget turpis. Donec posuere iaculis sapien vitae elementum. Ut sit amet molestie mi. Fusce pharetra ut lorem vitae pellentesque. Mauris porta lobortis*

## Scope of Work

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Contractor shall provide the Services and Deliverable(s) as follows:



- *Duis a ante placerat, euismod velit tristique, gravida urna.*
- *Sed mattis iaculis mauris eu cursus. Vivamus ac consectetur eros. Etiam vel ligula sem. In ante diam, tincidunt vitae ante at, ornare vulputate ligula.*
- *Cras et consequat sem. Nulla maximus mauris ac nunc vehicula, a tincidunt turpis tristique.*

## Project Change Control Procedure

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The following process will be followed if a change to this SOW is required:

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, the rationale for the change, and the effect the change will have on the project.
- The designated Project Manager of the requesting party (Contractor or Client) will review the proposed change and determine whether to submit the request to the other party.
- Both Project Managers will review the proposed change and approve it for further investigation or reject it. Contractor and Client will mutually agree upon any charges for such investigation, if any. If the investigation is authorized, the Client Project Managers will sign the PCR, which will constitute approval for the investigation charges. Contractor will invoice Client for any such charges. The investigation will determine the effect that the implementation of the PCR will have on SOW price, schedule and other terms and conditions of the Agreement.
- Upon completion of the investigation, both parties will review the impact of the proposed change and, if mutually agreed, a Change Authorization will be executed.
- A written Change Authorization and/or PCR must be signed by both parties to authorize implementation of the investigated changes.



**IN WITNESS WHEREOF**, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Acme Ltd

Red Barn Studios

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



# INVOICE

## Red Barn Studios

123 First Street  
London, ON

NAME:

ADDRESS:

CITY:

PROVINCE:

POSTAL CODE:

PHONE NUMBER:

JOB STATUS: Completed

In Progress

INVOICE NO.	CONSULTANT	PROJECT NO.	DATE

HOURS	DESCRIPTION	HOURLY RATE	LINE TOTAL

COMMENTS:

SUBTOTAL

HST

TOTAL

Quotation prepared by: \_\_\_\_\_

To accept this quotation, sign here and return: \_\_\_\_\_

THANK YOU FOR YOUR BUSINESS!