A. NỘI DUNG ÔN TẬP

PHONETICS

I. VOWELS AND DIPHTHONGS (Nguyên âm và nguyên âm đôi)

There 20 vowel sounds in the English language.

+ 12 vowels: /I/, /i:/, /e/, /ə/, /3ː/, /ʊ/, /u:/ /D/, /ɔː/, /Λ/, /ɑː/, /æ/

+ 8 diphthongs: /וֹפּי/, /ee/, /eɪ/, /aɪ/, /əʊ/, /aʊ/, /ʊə/

1. VOWELS

	monoph	thongs	
sh <u>ee</u> p	I sh <u>i</u> p	<mark>ე</mark>	U: sh <u>oo</u> t
е	Э	3:	၁:
b <u>e</u> d	teach <u>er</u>	b <u>ir</u> d	d <u>oor</u>
æ	٨	a:	a
c <u>a</u> t	<u>u</u> p	f <u>ar</u>	<u>o</u> n

VOWELS	EXAMPLES
/i:/	theme, key, people, police, beach
/I/	busy, hit, ring, link, film
/ʊ/	cook, put, look, full, woman
/u:/	soon, remove, bamboo, food, tomb
/e/	bed, pet, ten, egg, head
/ə/	vendor, doctor, popular, brother, banana
/3:/	bird, worm, burn, birthday, earth
/o:/	more, door, walk, worm, ball
/æ/	fan, bat, apple, fashion, black
//	cut, butter, come, love, money
/a:/	father, heart, start, park, far
/۵/	hot, box, cough, watch, dog

UNVOICED SOUNDS	EXAMPLES	
/f/	cough /kɒf/	coughed /kɒft/
/k/	walk /wɔːk/	walked /wɔːkt/
/p/	stop/stpp/	stopped /stppt/
/s/	miss/mɪs/	missed /mɪst/
/0/	bath /bæθ/	bathed /bæθt/
/ʃ/	push /pʊʃ/	pushed /pʊʃt/
/tʃ/	watch /wɒtʃ/	watched /wɒtʃt/

2. /d/ sound: When the base verb ends in a voiced sound like /b/, /v/, /g/, /z/, /m/, /n/, /l/, /ʒ/, /dʒ/, /ð/, the -ed ending is pronounced as /d/. Vowel sounds and diphthongs are all voiced as well.

UNVOICED SOUNDS	EXAMPLES	
/b/	grab /græb/	grabed /græbd/
/v/	move /mu:v/	moved /mu:vd/
/g/	hug /h∧g/	hugged /hʌgd/
/z/	raise /r eɪ z/	raised /reɪzd/
/m/	calm /kɑːm/	calmed /kɑːmd/
/n/	listen /'lisn/	listened /'lisnd/
/\/	cancel /kænsl/	cancelled /kænsld/
/dʒ/	judge /dʒʌdʒ/	judged /dʒʌdʒd/
/ð/	bathe /beɪð/	bathed /beɪðd/
/aʊ/	allow /əˈlaʊ/	allowed /əˈlaʊd/
/eɪ/	play/pleɪ/	played /pleɪd/

3. /Id/ sound: When the base verb ends in /t/ or /d/ sounds, the -ed ending is pronounced as /Id/.

UNVOICED SOUNDS	EXAMPLES	
/t/	start/stɑːrt/	started /stɑːrt ɪd/
	want /wont/	wanted /wɒntɪd/
/d/	need /ni:d/	needed /ni:dId/
	decide /dɪ'saɪd/	decided /dɪ'saɪdɪd/

V. -s AND -es ENDING

In the English language, the -s and -es endings typically occur for plural noun forms, third-person singular present tense verb forms, and possessive forms. Phonetically speaking, the final sound of the base word affects how the -s and -es endings are pronounced.

1./s/ sound: When the base word ends in an unvoiced sound like /p/, /k/, /f/, /t/, / θ /, the -s ending is pronounced /s/.

UNVOICED SOUNDS	EXAMPLES	
/f/	cough /kɒf/	coughs /kɒfs/
/k/	book /bʊk/	books /bʊks/
/p/	cup /kʌp/	cups/knps/
/t/	cat /kæt/	cats /kæts/
/0/	unearth /ʌnˈɜːθ/	unearths /ʌnˈɜːθs/

2. /z/ sound: When the base word ends in a voiced sound like /b/, /d/, /g/ /V, /m/, /n/, / η /, / η

UNVOICED SOUNDS	EXAMPLES	
/b/	grab /græb/	grabs /græbz/
/d/	brood /bru:d/	broods/bru:dz/
/g/	bag /bæg/	bags /bægz/
/\/	bell /bel/	bells /belz/
/m/	come /kʌm/	comes /knmz/
/n/	earn /3ːrn/	earns /3ːrnz/
/ŋ/	thing /θΙη/	things /θɪŋz/
/v/	love /lʌv/	loves /lʌvz/
/ð/	clothe /kləʊð/	clothes /kləʊðz/

3. /Iz/ sound: When the base word ends in a sibilant sound /s/, /z/, /ʃ/, /dʒ/, /tʃ/, /dʒ/, the -es ending is pronounced /Iz/.

UNVOICED SOUNDS	EXAMPLES	
/s/	bus /bʌs/	buses /bʌsɪz/
/z/	quiz/kwɪz/	quizes /kwɪzɪz/
/ʃ/	wish /wɪʃ/	wishes /wIʃIz/
/3/	massage /ˈmæsɑːʒ/	massages /ˈmæsɑːʒɪz/
/tʃ/	watch /wɒtʃ/	watches /wɒtʃɪz/
/dʒ/	lozenge /ˈlɒzɪndʒ/	lozenges /ˈlɒzɪndʒɪz/

VI. WORD STRESS (Trọng âm từ)

1. Two-syllable nouns and adjectives

When a noun or an adjective has two syllables, the stress is usually on the first syllable.

Examples: starter / starter/ money / mnni/

pretty/'prIti/ clever/'klevər/

Exceptions: hotel /həʊˈtel/ correct /kəˈrekt/ okay /əʊˈkeɪ/

2. Two-syllable verbs and prepositions

When a verb or a preposition contains two syllables, the stress is generally on the second syllable.

Examples: connect /kə 'nekt/ update / ˌʌp 'deɪt/

away /əˈweɪ/ between /bɪˈtwiːn/

Exceptions: follow / follow / happen / hæpən/

under / ˈʌndər/ over / ˈอชงər/

3. Words that function as both nouns (n) and verbs (v)

In English, some words serve as both nouns and verbs. When used as nouns, the stress is placed on the first syllable, while as verbs, the stress shifts to the second syllable.

Examples: a present /'prezent/ (= a gift)

to present /prI'zent/ (= to give something formally)

an increase /'Inkri:s/ (= a rise in amount, number or degree)

to increase /In'kri:s/ (= to become bigger in amount, number or degree)

Exceptions: answer (n, v) / a:nsər/ copy (n, v) / kbpi/

offer (n, v) / bfər/ visit (n, v) / vɪzɪt/

4. Words with various suffixes

When a word with the following suffixes, the stress is on the syllable right before the suffix.

SUFFIXES	EXAMPLES		
-able	available	timetable	suitable
-able	/əˈveɪləbl/	/taɪmteɪbl/	/ˈsuːtəbl/
-ial	social	special	financial
- <i>iai</i>	/ˈsəʊʃl/	/ˈspeʃl/	/faɪˈnænʃl/
-cian	musician	magician	politician
-Clail	/mjuˈzɪʃn/	/məˈdʒɪʃn/	/ˌpɒləˈtɪʃn/
-ari/	bakery	scenery	gallery
-ery	/ˈbeɪkəri/	/' si:nəri/	/ gæləri/
-ian	durian	librarian	guardian
-iaii	/ˈdʊəriən/	/laɪˈbreəriən/	/ˈgɑːrdiən/
-ible	impossible	terrible	horrible
-1016	/Imˈpɒsəbl/	/ˈterəbl/	/ˈhɒrəbl/
-ic	topic	public	basic

	/ˈtɒpɪk/	/ˈpʌblɪk/	/'beIsIk/
-ics	electronics	physics	mathematics
-103	/Iˌlekˈtrɒnɪks/	/'fIzIks/	/ˌmæθəˈmætɪks/
-ion	onion	region	million
-1011	/ˈʌnjən/	/ˈriːdʒən/	/ˈmɪljən/
-tion	action	question	decision
-11011	/ˈækʃn/	/ˈkwestʃən/	/dɪˈsɪʒn/
-lent	patient	ancient	ingredient
-16//1	/ˈpeɪʃnt/	/ˈeɪnʃənt/	/IngredIent/
-ious	anxious	various	obvious
-1045	/ˈæŋkʃəs/	/ˈveəriəs/	/ˈɒbviəs/
-ish	English	punish	selfish
-1511	/ˈɪŋglɪʃ/	/ˈpʌnɪʃ/	/ˈselfɪʃ/

5. Words with the suffixes *-ade, -ee, -eer, -ese, -que, -ette, -oon*

Words ending in the suffixes *-ade, -ee, -ese, -eer, -que, -ette,* or *-eon* always have the primary stress placed on the suffix, regardless of the number of syllables in the word.

SUFFIXES	EXAMPLES		
-ade	lemonade	parade	invade
-aue	/ˌleməˈneɪd/	/pəˈreɪd/	/In'veId/
-ee	agree	degree	disagree
-66	/əˈgri:/	/dI'gri:/	/dɪsəˈgri:/
-eer	career	engineer	volunteer
-661	/kəˈrɪər/	/ˌendʒɪˈnɪər/	/ˌvɒlənˈtɪər/
-ese	Vietnamese	Japanese	Chinese
-636	/ˌviːetnəˈmiːz/	/ˌdʒæpəˈniːz/	/ˌtʃaɪˈniːz/
-ette	cassette	baguette	launderette
-6116	/kəˈset/	/bæˈget/	/ˌlɔːndəˈret/
-que	unique	technique	boutique
-que	/ju:'ni:k/	/tek'ni:k/	/bu:'ti:k/
-oon	cartoon	balloon	afternoon
-0011	/kɑːrˈtuːn/	/bəˈluːn/	/ˌɑːftəˈnuːn/

6. Compound nouns

In most compound nouns, the word stress is on the first noun.

Examples: classmate / kla:smeIt/ armchair / a:mtʃeər/ goldfish / gəʊldfɪʃ/

7. Compound adjectives

In most compound adjectives, the stress is on the stressed syllable of the second word.

Examples: old-fashioned/jauld fæsnd/ rock-solid/jrpk splid/

GRAMMAR

- I. TENSES: PRESENT SIMPLE, PRESENT CONTINUOUS, PRESENT PERFECT, PAST SIMPLE, PAST CONTINUOUS, PAST PERFECT, FUTURE SIMPLE, BE GOING TO, FUTURE CONTINUOUS
- 1. Present simple tense (Thì hiện tại đơn)

a. Forms

	VERB TO BE	OTHER VERBS
Affirmative (khẳng định)	S+am/is/are+	S + V(s/es)
Negative (phủ định)	S + am / is / are + NOT +	S + don't/doesn't + V (bare-infinitive)
Interrogative (nghi vấn)	Am /Is /Are + S +?	Do/Does + S + V (bare-infinitive)?

b. Uses

- General truths

Example: Water covers 71 % of the earth's surface.

- Habits or routines

Example: My father always **takes** a bus to work every day.

- Future events such as timetables, arrangements, and programs

Example: What time does their flight to Seoul leave?

- True facts or situations that are permanent

Example: His family lives in Switzerland.

c. Time expressions

We often use present simple tense with adverbs of frequency (always, usually, often, sometimes, seldom / rarely, never...), every on day, every year, every week, in the morning / afternoon / evening, at noon / night, on the weekend.

2. Present continuous tense (Thì hiện tại tiếp diễn)

a. Forms

Affirmative (khẳng định)	S + am / is/ are + \/-ing
Negative (phủ định)	S + am /is/are + NOT + V-ing
Interrogative (nghi vấn)	Am / Is /Are + S + V-ing?

b. Uses

- For actions happening now

Example: She is cooking a special meal for the whole family right now.

- For future plans or arrangements

Example: Mary is having an important interview at ABC Company this week.

c. Time expressions

We use present continuous tense with *now, right now, at the moment, at present, these days, tomorrow, tonight, next (week / month / year).*

Note: We do not normally use the continuous with stative verbs (believe, dislike, know, like, love, want, prefer, wish, understand, think ...).

3. Present perfect tense (Thì hiện tại hoàn thành)

a. Forms

Affirmative (khẳng định)	S + have/has + V (past participle)
Negative (phủ định)	S + have/has + not + V (past participle)
Interrogative (nghi vấn)	Have / Has + S + V (past participle)?

b. Uses

- For past actions or states which started in the past and continue up to the present

Example: They have taught English at a primary school for 4 years.

- For someone's experience

Example: My sister has tried some special Vietnamese cuisines.

- For an action that has recently / just finished and its results are visible in the present

Example: The students **have picked** up all the trash in the schoolyard. It looks clean and green now.

c. Time expressions

We use present perfect tense with

- just, recently /lately

Examples: My mother has just cooked lunch.

Mandy and her sister have found a new apartment downtown recently.

- already, still, ever, never... before, not ... yet

Examples: I have already had lunch but I'll join you for coffee.

She has not finished her report yet.

My classmate has never traveled by plane before.

- since, for

since + a point of time

for + a length of time

Examples: I have known him **since** he was a young boy.

Scientists have done some research to find out the cure for cancer for years.

4. Past simple tense (Thì quá khứ đơn)

a. Forms

	VERB ro <i>BE</i>	OTHER VERBS
Affirmative (khẳng định)	S+ was/were +	S + V (past simple)
Negative (phủ định)	S + wasn't/weren't +	S + didn't + V(bare-infinitive)
Interrogative (nghi vấn)	Was/ Were + S + ?	Did + S + V(bare-infinitive)?

b. Uses

- For actions or events that happened and completed in the past

Examples: I was a student at this school 3 years ago.

He **stayed** up late to finish his homework last night.

c. Time expressions

We use past simple tense with yesterday, last week, last month, last night, ago, in the past.

5. Past continuous tense (Thì quá khứ tiếp diễn)

a. Forms

Affirmative (khẳng định)	S + was / were + \/-ing
Negative (phủ định)	S + wasn't / weren't + \/-ing
Interrogative (nghi vấn)	Was / Were + S + V-ing?

b. Uses

- For actions and states in progress (happening) around a particular time in the past

Example: I was eating dinner at 7 p.m. last night.

- For actions that were in progress and were interrupted by others in the past

Example: They were playing video games when the phone rang.

- For two or more actions that were in progress at the same time in the past

Example: While my father was planting flowers in the garden, my mother was feeding the chicken.

c. Time expressions

- Specific time references: at 7 last night, at 9 o'clock this morning ...
- when, while, during, as, at that time ...

6. Past perfect tense (Thì quá khứ hoàn thành)

a. Forms

Affirmative (khẳng định)	S + had + V (past participle)
Negative (phủ định)	S + had + not + V (past participle)
Interrogative (nghi vấn)	Had + S + V (past participle)?

b. Uses

- For an action that happened before another action in the past

Examples: My boss had left by the time she arrived.

I called his office but he had already left.

c. Time expressions

We use past perfect with before, after, by the time, until, already, yet.

Examples: After the exams had finished, they had a party.

The party couldn't start until Kate had arrived.

7. Future simple tense (Thì tương lai đơn)

a. Forms

Affirmative (khẳng định)	S + will+V (bare infinitive)
Negative (phủ định)	S + will + not + V (bare infinitive)
Interrogative (nghi vấn)	Will + S + V (bare infinitive)?

b. Uses

- For decisions on the spot

Example: It's hot outside. I will open the air conditioner.

- For predictions based on what you think, believe, or imagine

Example: I think it will snow heavily tonight.

- For promises

Example: He promises he will not come home late any longer.

c. Time expressions

We use future simple tense with *tomorrow, next (time, year, month, week), in the future, in a few days / months / years.*

8. be going to (Thì tương lai gần)

a. Forms

Affirmative (khẳng định)	S + am / is / are + going to + V (infinitive)
Negative (phủ định)	S + am /is/are + not + going to + V (infinitive)
Interrogative (nghi vấn)	Am / Is /Are + S + going to + V (infinitive)?

b. Uses

- For future actions that are planned, intended, or likely to happen in the near future

Example: My sister is going to start her new job next week.

- For predictions based on evidence
- Example: Don't drive so fast. We are going to have an accident!

c. Time expressions

We use be going to with tomorrow, tonight, next, soon ...

9. Future continuous tense (Thì tương lai tiếp diễn)

Affirmative (khẳng định)	S + will be + \/-ing
Negative (phủ định)	S + will + not + be + V-ing
Interrogative (nghi vấn)	Will+S+ be+V-ing?

a. Forms

b. Uses

For an action that we think we are in progress at a specific point in the future

Example: Next week our family will be flying to Australia from Beijing.

c. Time expressions

We use future continuous tense with *at this time tomorrow, this time next week / month / year, tonight*

II. PASSIVE VOICE (Thể bị động)

1. Structure

Active: S + V + O

The dog bit me.

Passive: S + be + V (past participle) + by O

I was bitten by the dog.

2. Note: We normally omit by me, by you, by us, by it, by him, by her, by them, by people ...

Example: You sent me a letter.

A letter was sent to me (by you).

3. Passive voice in different tenses

TENSES	FORMS	EXAMPLES
	S + am /is/are + V _(pastparticiple) + by O	I am taken to school by my
Present Simple		parents every day.
Present Continuous	S + am /is /are + being + V _(pastparticiple) +	The chickens are being fed by
Fresent Continuous	by O	the farmer now.
	S + have/has + been + V (pastparticiple) + by	The area has been polluted for 3
Present Perfect	О	years.
Past Simple	S + was / were + V (past participle) + by O	This book was written by J.K.
		Rowling many years ago.
Past Continuous	S + was / were + being + V (pastpar1icjpla) +	The machine was being fixed at
	byO	2 a.m. yesterday.

Past Perfect	S^+ had + been + V _(pastparticipla) + by O	This shirt had been carefully	
		washed before you wore it.	
	S + will + be + V (pastparticiple) + by O	These trees will be cut down	
Future Simple		soon.	
Near future	S + am/is/are + going to be +	Our house is going to be	
ivear ratare	V _(pastparticjp e) + by O	decorated with flowers.	
MadalMada	S + modal verb + be + $V_{(pastpartjciple)}$ + by	Masks must be worn at any	
Modal Verb	О	time.	

III. CONDITIONALS (TYPE 1, TYPE 2, UNLESS) (Câu điều kiện loại 1 và 2)

Conditional sentences have two parts: the *if* clause and the main clause.

The If clause can come before or after the main clause. If it comes after, we don't use a comma.

1. The first conditional: A possible condition and its probable result in the future

If + S + V (present simple), S + will /can (not) + V-inf

Examples: If the weather is fine tomorrow, we will go picnicking together.

You can go home early if you don't feel well.

2. The second conditional: Unreal condition in the present (imaginary situations)

If + S + V (past simple), S + would / could (not) + V-inf

Example: If I became an inventor, I would create a time machine.

Note: Giving advice: use past subjunctive: If I were you

Example: If I were you, I wouldn't apply for that position.

3. Unless = if... not

Examples: I don't want to stay in London unless I get a well-paid job.

Unless my sister studied harder, she would fail the final exam.

IV. WISH

1. Wishes about the present

Form: wish + (that) + Past simple tense

Usage: to talk about things that are impossible or unlikely

Examples: I wish that I had a big garden.

(I don't have a big garden, but it's a nice idea!)

I wish that John wasn't / weren't busy today.

(He is busy, unfortunately.)

2. Wishes about the past

Form: wish + (that) + Past perfect tense

Usage: to talk about the past regrets

Examples: I wish that I had done my homework last night.

(I didn't do my homework, and now I'm sorry about it.)

I wish that I hadn't behaved like that yesterday!

(But I behaved badly yesterday. Now I think it wasn't good at all.)

Wishes about the future

Form: wish + (that) + could / had to

Usage: to talk about a future event or something difficult or impossible

Examples: I wish that we **could go** to the theater tonight.

(Unfortunately, we're busy so we can't go.)

I wish that I could drive.

(I'm only 15. I'm too young to drive.)

I wish I didn't have to work on the weekends.

(I have to work on the weekends and I don't want that.)

3. Wishes with would

Form: wish + (that) + would

Usage: to complain about a bad habit or to talk about something you would like to happen

Examples: I wish that my neighbors would be quiet!

(They are not quiet and I dislike the noise.)

I wish that John wouldn't chew gum in class.

(John chews gum in class all the time and I want him to stop it.)

4. Other uses of wish

Wish + to + infinitive

We can use wish followed by the infinitive to indicate would like. This is very formal.

We don't usually use a continuous form with wish in this case.

Examples: I wish to meet my old teacher. (= I would like to meet my old teacher.)

I wish **to go** now.

Wish + object + to + infinitive

Similarly, we can use *wish* with an object and an infinitive.

Examples: I do not wish you to buy this book.

I wish these people to leave.

Wish + somebody + something

This is used mostly in set phrases.

Examples: I wished her a happy birthday.

We wish you every success in the future.

V. BARE INFINITIVES, INFINITIVES, GERUNDS

1. Gerunds (verb + ing) can be used

- as a subject or an object of a sentence.

Example: Riding a bike is my hobby.

- after a preposition.

Example: I'm interested in drawing pictures.

- after certain verbs.

Example: I dislike **smoking**.

2. Infinitives (to + verb) can be used

- as a subject or an object of a sentence.

Example: To travel around the world is my dream.

- after adjectives.

Example: It's nice to see you.

- to show purposes.

Example: I want a book to read.

- after certain verbs.

Example: I need to buy a calculator.

3. Bare infinitives (verbs without to) can be used

- after modal verbs.

Example: I can cook.

- after expressions with why.

Example: Why **not go out** for dinner?

- after have / make / let / help + Object

Examples: Will her parents let her go out?

(= Will her parents allow her to go out?)

She made her kids tidy their rooms.

(She forced her kids to tidy their rooms.)

I had the tailor make a dress for me.

(I instructed the tailor to make the dress.)

a. Verbs followed by gerunds

avoid, admit, be worth, can't help, consider, deny, dislike, enjoy, fancy, imagine, keep, mind, miss, practice, risk, recollect, recommend, report, suggest

Examples: You should **practice speaking** English more.

Do you enjoy spending time outdoors?

b. Verbs followed by infinitives

afford, agree, appear, arrange, ask, choose, decide, demand, desire, expect, fail, happen, help, hope, long, learn, manage, offer, plan, prepare, pretend, promise, refuse, seem, tend, threaten, wait, want, wish

Examples: I can't afford to buy that book.

Tom **agreed to help** with the project.

c. Verbs followed by gerunds or infinitives, with no difference in meaning

attempt, begin, bother, can't bear, can't stand, cease, continue, fear, hate, intend, like (= enjoy), love, prefer, start.

Examples: I intend staying / to stay long.

I can't bear having / to have cats in the house.

d. The forms would like, would love, and would prefer are followed by an infinitive.

Example: I'd like to come to your birthday party, but I'll be away then.

d. Verbs followed by gerunds or infinitives, with a change in meaning

VERBS	+ GERUND	+ TO INFINITIVE
forget / remember	= forget / remember an earlier	= forget / remember to
	action	perform a future action
	I'll never forget traveling to Ha	Don't forget to lock the door.
	Nam.	Did you remember to do the
	I don't remember signing the	shopping?
	contract.	
go on	= continue	= change to another action
	He said nothing but just went	After finishing his degree, he
	on	went on to work at a
	working	prestigious law firm.
mean	= involve or will result in	= intend to do something
	This new job means living	I didn't mean to upset you.
	abroad.	
regret	= feel sorrow about the past	= announce bad news
	I regret leaving school so	I regret to say that the result is
	young.	disappointing.
stop	= finish an action	= complete one action to start
	Stop shouting - you're giving	another

	me a headache!	We stopped to get gas.
try	= do something to see the	= attempt to do something
	outcome	She tried to finish her
	Just try getting a plumber on	homework before dinner.
	the weekend!	

e. Verbs followed by gerunds or bare infinitives

Verbs of perception: feel, hear, listen to, notice, see, watch

- Verbs of perception + Object + gerund

Usage: you can see or hear an ongoing or continuous action.

Example: I felt the train moving, (one continuing action)

- Verbs of perception + Object + bare infinitive

Usage: you can see or hear the whole action from beginning to end.

Example: I **felt** the train **move.** (one completed action)

VI. REPORTED SPEECH (Lời nói gián tiếp)

Reported speech is defined as a report of what somebody has said that does not use their exact words.

Rule: When transforming a sentence from direct speech into reported speech, you have to change **the pronouns, tenses, adverbs of time** and **adverbs of place** used by the speaker. Let's have a look at the following tables.

Table 1 - Changes in Pronouns

DIRECT SPEECH	REPORTED SPEECH
I	he,she
me	him, her
we	they
us	them
you	he, she, they, I
you	him, her, them, me
my	his, her
mine	his, hers
our	their
ours	theirs
your	his, her, their, my
yours	his, hers, theirs

Table 2 - Changes of Adverbs of Place and Adverbs of Time

DIRECT SPEECH	REPORTED SPEECH
this	that
these	those
Adverbs of Place	
here	there
Adverbs of Time	
now	then
today	that day
tomorrow	the next day / the following day
yesterday	the previous day
tonight	that night
last week	the week before
next week	the week after / the following week
last month	the previous month
next month	the month after / the following month
last year	the previous year
next year	the year after / the following year
ago	before

Table 3 - Changes in Tenses

DIRECT SPEECH	REPORTED SPEECH
Simple Present	Simple Past
Alice said, "I make soup."	Alice said that she made soup.
Present Continuous	Past Continuous
Alice said, "I am making soup."	Alice said that she was making soup.
Present Perfect	Past Perfect
Alice said, "I have made soup."	Alice said that she had made soup.
Present Perfect	Past Perfect Continuous
Alice said, "I have been making soup."	Alice said that she had been making soup.
Simple Past	Past Perfect
Alice said, "I made soup."	Alice said that she had made soup.

Past Continuous	Past Perfect Continuous
-----------------	-------------------------

Alice said, "I was making soup."	Alice said that she had been making soup.
Past Perfect	Past Perfect (No change)
Alice said, "I had made soup by 10 a.m.	Alice said that she had made soup by 10 a.m.
yesterday."	the day before.
Past Perfect Continuous	Past Perfect Continuous (No change)
Alice said, "I had been making soup by 10 a.m.	Alice said that she had been making soup by
yesterday."	10 a.m. the day before.

Table 4 - Changes of Modal Verbs

DIRECT SPEECH	REPORTED SPEECH
will	would
may	might
can	could
shall	should
must	had to

1. Reported Statements

Subject + said (that) + clause

Subject + told + Object (that) + clause

Example: She said, "My favorite subject is English."

→ She told me / said that her favorite subject was English.

2. Reported Questions

- Yes/No Questions: Subject + asked/ wanted to know + if/ whether + clause

Example: She said, "Are you free tonight?"

→ She asked me if /whether I was free that night.

- WH-Questions:

Subject + asked / wanted to know + wh-word + clause

Example: She said, "Where are you from?"

→ She asked me where I was from.

3. Reported Commands

Subject + asked/told/ordered ... + Object + (not) to infinitive

Examples: She said, "Open your book, please."

→ She told me to open my book.

She said, "Don't meet him again."

→ She told me not to meet him again.

VII. RELATIVE CLAUSES (DEFINING AND NON-DEFINING RELATIVE CLAUSES)

1. Relative Pronouns

Relative pronouns introduce relative clauses. Relative pronouns such as *who, whom, which, whose,* and *that* are chosen based on the antecedent.

	SUBJECTS	OBJECTS	POSSESSION
Nouns of things	which	which	whose
Nouns of people	who	who / whom	

Examples: It's good to do something which challenges you.

You'll be with people **who** have similar interests.

That's the girl whose mother is my teacher.

I called my sister, whom I hadn't met for 2 years.

The relative pronoun *that* is used instead of *who, whom,* or *which* in relative clauses to refer to people, animals, and things. We only use it to introduce defining relative clauses and usually after superlatives. *That* is not as formal as *who, whom,* or *which.*

Example: She is the smartest student that I've ever taught.

2. Relative Adverbs

We often use *where, when,* or why to introduce relative clauses instead of *at which, on which,* or *for which.*

RELATIVE ADVERBS		EXAMPLES
Adverbs of place	where	I love Ho Chi Minh City, where (in which) I was born. This is the school where (at which) we first met.
Adverbs of time	when	I remember the day when (on which) we graduated. 2010 was the year when (in which) I was born.
Adverbs of reason	why	Do you know the reason why (for which) I love Ho Chi Minh City?

3. Defining or Non-defining relative clauses

DEFINING RELATIVE CLAUSES	NON-DEFINING RELATIVE CLAUSES
- They give important information about the	- They add extra information about the nouns
nouns or pronouns they modify.	they modify such as proper names, nouns with
	demonstrative pronouns (this, these), and
	nouns with possessive adjectives (my, his, our

).
- They have no comma.	- They have a comma at the start.
- We can use the relative pronoun <i>that.</i>	- We cannot use the relative pronoun <i>that.</i>
- The relative pronoun can be removed if it is	
the object of the clause.	- The relative pronoun cannot be removed.
The book (which / that) you gave me is	
interesting.	Cinderella, which you gave me, is interesting.

VIII. ADVERBIAL CLAUSES OF RESULT, ADVERBIAL CLAUSES AND PHRASES OF PURPOSE, ADVERBIAL CLAUSES AND PHRASES OF REASON, ADVERBIAL CLAUSES AND PHRASES OF CONCESSION

1. Adverbial clauses of result

Forms:

```
... so + Adj / Adv+ that...

... so many / few + Plural Noun + that...

... so much / little + Uncountable Noun + that...

... such + (a/an) + Adj + Noun + that...
```

Usage: To show the result of a situation or an action

Examples: Jane is so clever that everyone admires her.

Jane is **such** a clever girl **that** everyone admires her.

The lecturer talked so fast that no one could understand him.

My cousins had **so many** exercises **that** they couldn't attend my son's birthday party.

My cousins had **so much** homework **that** they couldn't attend my son's birthday party.

2. Adverbial clauses and phrases of purpose

Forms:

ADVERBIAL CLAUSES OF PURPOSE	ADVERBIAL PHRASES OF PURPOSE
so <i>that</i> + S + V + (O)	to + bare infinitive
in order that + S + V + (O)	so as (not) to + bare infinitive
	in order (not) to + bare infinitive

Usage: To describe goals or intended outcomes of actions

Examples:

	Adverbial clauses of purpose	I'm going early so that I can find a good seat. I take an umbrella	
--	------------------------------	---	--

	in order that I won't get wet.
Adverbial phrases of purpose	I'm going early to find a good seat.
	I'm going early in order to find a good seat.
	I'm going early so as to find a good seat.
	I take an umbrella in order not to get wet.
	I take an umbrella so as not to get wet.

3. Adverbial clauses and phrases of reason

Forms:

ADVERBIAL CLAUSES OF REASON	ADVERBIAL PHRASES OF REASON
because / since / as + S + V + (0)	because of + Noun / V-ing

Usage: To give a reason or an explanation for something

Examples:

Adverbial clauses of reason	They got high marks in the final because / since / as they
	worked hard.
	They got high marks in the final because of working hard.
Adverbial phrases of reason	They got high marks in the final because of their hard
	work.

4. Adverbial clauses and phrases of concession

Forms:

ADVERBIAL CLAUSES OF CONCESSION	ADVERBIAL PHRASES OF CONCESSION
although + S + V + (O)	in spite of + Noun / 1/-ing
even though + S + V + (O)	despite + Noun / V-ing
though + S + V + (O)	

Usage: To indicate a surprising or an unexpected contrast between what happened in the main clause and what happened in the adverbial clause

Examples:

Adverbial clauses of concession	They got high marks in the final although / even though /
	though they didn't work hard.
Adverbial phrases of concession	
	They got high marks in the final in spite of not working hard.
	They got high marks in the final despite not working hard.

IX. PREPOSITIONS OF TIME AND PLACE

1. Prepositions of time

IN	2024		
	June		
	the 1980s		
	the 21 st century		
	(the) winter, summer, spring, autumn		
	the morning, the afternoon, the evening		
	a minute, an hour, two weeks		
ON	Monday		
	Monday morning		
	June 20 th		
	my birthday		
	Christmas Day, Easter Day		
	the weekend (U.S)		
AT	night, noon		
	midday, midnight		
	8.30		
	bedtime		
	sunrise = dawn , sunset = dusk		
	Christmas, Easter		
the weekend (U.K)			
BEFORE / BY	sunset, midnight, 8.30,		
UNTIL	sunset, midnight, 8.30,		
DURING	winter, July, the weekend, the holiday,		
FOR	two hours, a long time, years, ages,		
SINCE	8.30, last year, 1990, yesterday,		
NO POSITION	last year, next month, every evening, tomorrow evening, yesterday		
	morning.		

2. Prepositions of place

IN	England
	the desert, the drawer, the living room
	a car, a taxi, a bus, a plane
	the article, the magazine, the newspaper
ON	a bus, a plane,

	a horse	
	the phone	
	the Internet, the television	
	page 20	
	the table, the wall	
	the left, the right	
London street		
AT	the North Pole	
	26 London street	
	the cinema, the party, the ceremony	
	the entrance, the exit	
	the crossroads, the T-junction	
ABOVE	the mountain, average, sea level, the clouds, my knee, the age of 10,	
OVER	the mountain, my head, the river,	
BELOW	our flat, sea level, zero,	
UNDER	our flat, the sofa, the table,	
BETWEEN	Asian and Europe, you and me, meals,	
AMONG	the countries of Western Europe, the crowd, the three of you,	

X. COMPARISONS

1. Equatives

Usage: To say that a person / a thing / an action is similar (or not) to another in some way *Forms:*

Examples: He is as tall as his father.

His new book is **not as / not so** interesting as his other one.

We didn't do the test as well as we had hoped.

2. Comparatives

Usage: To compare people /things / actions that are different Forms:

SHORT ADJ /ADV + -er + than

more/less + LONG ADJ / ADV + than

Short adjectives / adverbs

- One-syllable adjectives, two-syllable adjectives ending with -y, -ow, -er, -et, -le
- One-syllable adverbs

Long adjectives / adverbs

- Other two-syllable adjectives and more-than-two-syllable adjectives
- Adverbs with two or more than two syllables.

Examples: This book is **longer than** I suppose. (Short form)

The final test is **more / less difficult than** the midterm one. (Long form)

3. Superlatives

Usage: To compare one member of a group of people / things /actions with the whole group

Forms:

the + SHORT ADJ / ADV + -est

the most/the least + LONG ADJ / ADV

Examples: Her brother is the tallest in her family. (Short form)

Her brother is **the most /the least skillful** man I've ever met. (Long form)

4. Irregular comparatives and superlatives

ADJECTIVES / ADVERBS	COMPARATIVES	SUPERLATIVES
good / well	better	the best
bad / badly	worse	the worst
many / much	more	the most
little	less	the least
far	farther / further	the farthest / furthest

XI. TAG QUESTIONS

Usage:

- To ask someone to agree with us

This film is interesting, isn't it?

- To check whether something is true

Lan hasn't been to Paris, has she?

Forms:

If the statement is **positive**, the tag is usually **negative**, and vice versa.

Personal pronouns are used in tag questions.

Main verbs:

Examples: John studies at this school doesn't he?

You are studying English. aren't you?

Has parents haven't moved to England, have they?

Modal verbs:

Examples: You won't be late for s ass will you?

Minh should dean the floor after meals. shouldn't he9

Exceptions:

I am right aren't I?

Let's go fishing. shall we?

Open the door, will you?

Don't talk in the library. will you?

There are lots of oranges in the fridge aren't there?

Everyone has secrets. don't they?

No one is perfect, are they?

Everything is here. isn't it?

Nothing was available was it?

XII. COMMON PHRASAL VERBS

A phrasal verb is a combination of a verb and one or more particles (adverbs or prepositions) that together give a distinct meaning. These particles can change the original meaning of the verb: i.e.. The meaning cannot be easily guessed from their sacs as exemplified in.

1. Look after: to take care of someone or something

Example: Can you **look after** all my pets while I'm away on a business trip to Europe?

2. Look up: to nod information in a reference source (like a dictionary or online)

Example: Dictionaries are a big help in case you don't know the meaning of a word. Just **look** it **up** in the dictionary!

3. Bring up: to mention or introduce a topic

Example: She **brought up** the conflict for a resolution during the meeting.

4. Bring about: to cause something to happen

Example: The new policy brought about significant changes in the company.

5. Look forward to: to anticipate something with pleasure

Example: I'm looking forward to the weekend.

6. Put up with: to tolerate or endure something unpleasant

Example: She has been putting up with noisy karaoke nearby for weeks.

- ♦ Phrasal verbs are mainly classified as *separable* and *inseparable*.
- In **separable phrasal verbs,** the object as a noun can be put after the particle OR between the verb and the particle.

Examples: Turn on the lights. OR Turn the lights on.

He picked up the trash. OR He picked the trash up.

- In case the object is replaced with a pronoun, the object as a pronoun must go between the verb and the particle.

Examples: <u>Turn</u> the lights on. <u>Turn</u> them on. (NOT Turn on

He <u>picked</u> the trash up. He <u>picked</u> it up. (NOT He picked up /ì.)

- In **inseparable phrasal verbs** (non-separable), the separation between the verb and the particle is not allowed; i.e., the object must come after both the verb and the particle.

Example: They look after their children wholeheartedly.

(NOT They look their children after wholeheartedly.)

XIII. CONJUNCTIONS

Conjunctions are indispensable tools for connecting words, phrases, or clauses in the English language. As linking words, they are functioned to illustrate the connections between ideas in a sentence. Conjunctions are classified into 3 types.

1. Coordinating conjunctions

Coordinating conjunctions are words used to connect two or more words, phrases, or clauses that have equivalent meanings and are grammatically equal.

Coordinating conjunctions include for, and, nor, but, or, yet, and so.

For: Showing the relationship between two main clauses by indicating that one clause is the reason for the other's happening

Example: She wanted to go for a walk, for the weather was beautiful.

And: Showing additional information to that provided in the first clause

Example: They went to the store, **and** they bought some groceries.

Nor: Showing the connection between two clauses that have negative modifiers

Example: I saw no sign of him. He neither emailed **nor** texted me.

But: Preceding the information that contradicts the first main clause in some way

Example: Last weekend, I wanted to stay home, **but** my friends insisted on going out for a change.

Or: Showing the difference between two equal options

Example: We have a wide variety of drinks. You can have tea **or** coffee for breakfast.

Yet: Showing the introduction of a new idea that contradicts the main clause

Example: He was tired, **yet** he continued to work late into the night.

So: Used to join two equally weighted thoughts that imply cause and effect

Example: He forgot his raincoat, **so** he got drenched in the rain.

2. Subordinating conjunctions

Subordinating conjunctions introduce and connect subordinate clauses (or dependent clauses) to main clauses (independent clauses), creating a relationship between the ideas expressed in each clause.

Some common subordinating conjunctions are listed as *because, although, though, while, if,* when, since, unless, until, after, as ... as, as long as, as soon as, before, so that, until, when, where, while, whenever, wherever, whether, etc.

Subordinating conjunctions function to show:

Cause and effect

Example: She missed the bus **because** she overslept.

Time

Example: She finished her homework after she returned from school.

Condition

Example: She will go for a walk **if** the weather is nice.

Contrast

Example: She is kind of studious. She studied day and night although the exam was quite

easy.

Purpose

Example: He worked hard so that he could earn a promotion.

Comparison

Example: The dancer could not dance as charmingly as the audience expected.

3. Correlative conjunctions

Correlative conjunctions join words, phrases, or clauses of equal importance and they always come in pairs.

Some common correlative conjunctions include *either... or, neither... nor, both ... and, not only...* but also, whether... or, etc.

Correlative conjunctions function to show:

Joining words

Example: Phuong is **not only** a lawyer **but also** a teacher.

Joining phrases

Example: It's late at night. You can either study for your exam or go to bed.

Joining clauses

Example: Either you confess you stole the money, or I'll have to report it to the police.

CORRELATIVE CONJUNCTIONS	EXAMPLES
both and:	She is both intelligent and kind.
Emphasizing that two things are true together	
either or:	You can either come with us or stay at home.
Displaying a choice between two alternatives	
neither nor:	He neither called nor texted me.
Indicating that both alternatives are not true	
not only but also:	They serve not only pizza but also pasta.
Emphasizing additional information	
whether or:	I don't know whether to laugh or cry.
Introducing two possible choices or	
alternatives	

XIV. MODAL VERBS

As helping verbs or auxiliary verbs, modal verbs are employed in conjunction with main verbs to indicate a subject's obligation, permission, ability, possibility, and probability to perform an action and to highlight the necessity of such an action. Modal verbs are often used with the base form of the main verb (bare infinitive) since they help to express nuances of meaning, mood, or attitude.

Below are some examples of modal verbs as well as their functions.

MODAL VERBS	FUNCTIONS	EXAMPLES
Can	Used to express ability,	- She can speak Italian fluently if she
	possibility, or permission	practices it regularly. <i>(Ability)</i>
		- Technical problems can arise if you
		skip regular software updates.
		(Possibility)
		- Can I leave the Al class 15 minutes
		earlier than usual? (Permission)
Could	Used to indicate past ability,	- When I was 15, I could run 100 meters
	past possibility, or polite	in 10 seconds. (Past ability)
	requests (formal contexts)	- He could have caught the earliest
		shuttle bus to work. (Past possibility)
		- Could you kindly forward this email to
		the entire team? (Polite request)

May	Used to express permission,	- You may leave the room now.
	possibility, or a wish	(Permission)
		- It may rain later. <i>(Possibility)</i>
		- May you and your beloved have many
		happy returns of the day! (Wish)
Might	Similar to <i>may,</i> used to express	- She might come with us for the holiday
	possibility or permission more	if she finishes her work in due time.
	tentatively	(Possibility)
		- I might allow you to join the consulting
		team for the project, but I need to check
		first with our CEO and project manager.
		(Permission)
must	Indicates necessity, strong	- According to the traffic rules, you must
	recommendation, or logical	wear a helmet when riding a motorcycle.
	deduction	(Necessity)
		- You must join this training course; it's
		interesting and instructive! (Strong
		recommendation)
		- The roads are wet; it must have rained r
		ecently or plants along the streets must
		have been watered by water tanker
		trucks. (Logical deduction)
Should	Indicates advice, expectation,	- You should go to bed early and be an
	or obligation	early bird to catch the worm. (Advice)
		- Participants in the training workshop
		should arrive at least 15 minutes early.
		(Expectation)
		- Everyone should devote time and effort
		to demonstrate full cooperation in
		completing the project on time.
		(Obligation)
Ought to	Similar to <i>should,</i> used for	- You look pale. You ought to eat more
	giving advice or making	vegetables for a balanced diet. (Advice)

	recommendations	- They ought to read over all these
		documents and think twice before
		signing them. (Recommendation)
Shall	Used mainly in British English	-We shall meet again. <i>(Future action)</i>
	to indicate future action or	- I shall do my best to support the
	intention (often with 'I' and	building of this volunteer program.
	'we')	(Intention)
Will	Used to express future	- She will visit her grandmother next
	intention, willingness (stress	week. (Future intention)
	on 'will'), or prediction	- I will help you with the building of this
		volunteer program. (Willingness)
		- It will rain late into the night. So,
		prepare warm blankets. (Prediction)
Would	Used to indicate past habits,	- She would always volunteer to assist
	polite expression of	with community projects during her
	preference, or hypothetical	tenure. <i>(Past habits)</i>
	situations	- I would appreciate it if you could
		provide feedback on the draft proposal.
		(Polite expression of preference)
		- If the weather were better, we would
		schedule the outdoor event.
		(Hypothetical
		situations)